

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: **L Robert Kimball & Associates, Inc.**
 Region/Locality: **Central Virginia Region**
 Period: **September 2004** (8/29/04 - 9/25/04)

Activity Report			
Task	Locality	Hours this Period	Comments
Active Tasks			
INSTALLATION OVERSIGHT			
ACCEPTANCE TESTING			
SYSTEM IMPLEMENTATION: ASSISTANCE, MONITORING, & COORDINATION			
MAP, CAD, & GEOFILE ASSESSMENT & ASSISTANCE			
PROJECT REPORTING & STATUS REVIEW		2.75	
Status Reporting	Hanover/Powhatan	2.75	
PSAP STRATEGIC PLANNING			
CPE ASSESSMENT & ASSISTANCE			
COST RECOVERY & TRUE-UP ASSISTANCE			
WSP/LEC CONTACT, COORDINATION, & ASSESSMENT		22.00	
Review TVW, advise PSAP, and provide address corrections to Triton PCS.	Hanover	3.50	
Review and forward corrected Triton PCS TVW to PSAP. Confer w PSAP	Hanover	1.50	
Coordinate Triton PCS Ph-2 drive testing with PSAP road closings (flooding)	Hanover	1.00	

Task	Locality	Hours this Period	Comments
Triton PCS Ph-2 drive testing on-site. Coordinate drive testing continuation scheduling.	Hanover	7.75	
Assist PSAP with Alltel drive test error corrections from Ph-2 testing (43 sectors with errors).	Hanover	3.50	
Review PSAP call accounting records to determine which Alltel sites had been corrected and which required further attention.	Hanover	4.75	
CUTOVER PLANNING ASSISTANCE			
TRAINING ASSISTANCE			
TOTAL (SOW: 3100hr)		24.75	
Issues of Importance			
Issue	Actions Proposed to Resolve Issue		Comments
Powhatan's lack of funding to resolve problems with street addressing is delaying mapping system procurement. Seeking legal opinion from County Attorney for procurement requirements.	New Planning Director and Finance Director are researching funding options for the County.		
Wireless ALI had multiple errors during testing at PSAP in Hanover County (see test result notifications). Subsequent QA not in place.	Kimball to assist PSAP with ALI error rectification.		